



Hot Work Permit

WARNING: This permit must be used for ALL cutting, welding, brazing, torch applications, soldering, grinding where sparks or heat is produced, and any other hot work performed outside an approved dedicated Hot Work area.

The permit must be available at the work site & returned upon completion of work.

SECTION 1: APPLICATION FOR WORK

Employee/Contractor performing work: _____

Date: _____

Contact name: _____

Contact phone number: _____

Location of work: _____

Description of works: _____

Equipment to be used: _____

PERMIT BEGINS

Date: _____

Time: _____

PERMIT ENDS

Date: _____

Time: _____

EMERGENCY INFORMATION – ***IF A FIRE OCCURS, CALL 911 IMMEDIATELY***

Location of nearest fire alarm: _____

Phone: _____

SECTION 2: AUTHORIZATION BY SITE/CENTER MANAGEMENT

The above work is authorized to proceed subject to the following action being taken prior to work starting and procedures being maintained for the duration of the work. Each item is to be checked by the permit issuer/center management prior to work starting for each period (delete & initial if & where Not Applicable):

Name: _____

Position/Title: _____

Signature: _____

Date: _____



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1	Can hot work be avoided, and a safer alternative used or performed in a dedicated area	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2	Fire sprinklers and/or thermal detectors must be confirmed as operational (where installed)	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3	Smoke detectors must be isolated in the work area, and impairment procedure followed	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4	Hose reel provided (run out, under pressure, and at the work site)	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5	Fire extinguisher provided (at the site work)	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6	Work areas, trenches, pits, etc., must be cleared of flammable liquids, gases, or vapors (testing may be required)	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7	Barricades, warning signs & spark/flash screens must be provided	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8	Combustibles located within 35 ft (vertical and horizontal) must be removed or protected with non-combustible curtains, metal guards, or flame-proof covers (not ordinary tarpaulins)	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
9	Sewers are secured within a 50 ft radius, and bleeders/vents are secured within a 100 ft radius	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
10	Any EPS/FSP identified prior to any hot works and alternatives to hot work used if practical Please list special conditions below if hot work was undertaken:	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
11	Any pipes containing flammable liquids or gas purged	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
12	All floor & wall openings within 35 ft must be cleared or covered to prevent the transmission of sparks (floor swept clean, remove grease and oil, seal ductwork, close all doors)	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No



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13	The hot work area and any adjoining areas must be under constant watch during and until 60 minutes after the work is completed (including break periods)	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
14	Monitoring (e.g., periodic walk-throughs) of the work area is to occur for a further 3 hours after the constant watch period if smoke detectors are not installed	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No

SECTION 3: WORK COMPLETED & AREA MADE SAFE

The work area has been under fire watch for 60 minutes after the completion of work:

Date: _____

Time: _____

Signature: _____

The work area has been monitored for 4 hours after completion of work (if applicable)*:

Date: _____

Time: _____

Signature: _____

EPS REQUIREMENTS

EPS (insulated sheet metal paneling with polystyrene foam core)

- Hot work within 3 ft of EPS is to be avoided if in any way practical.
- In absolutely no case will hot work be conducted onto or against an EPS panel.
- If hot work must be conducted within 3 ft of an EPS panel, the paneling within 10 ft of the work area must be covered by both an insulating and fireproof barrier such as sheets of fiber cement board (must be asbestos free).
- A fire hose reel must be laid out and charged ready, so the fire watch can use it immediately if a fire occurs.
- The fire watch remains in the hot work area for 2 hours after the completion of the work.