



# Fire Impairment Notification

Protection impairments occur when a fire prevention, protection, alarm, or supervisory system is shut off, impaired, or otherwise taken out of service completely or in part. Such circumstances are sometimes unavoidable due to a number of reasons, such as a fault, failure, or accidental damage of equipment, renovation, or expansion of the areas being protected.

As a result of these system(s) being impaired, the premises, or equipment, previously protected is now exposed to a greater loss should an incident occur. Proper impairment handling procedures can assist Management in reducing the impact of such impairments on property and life safety.

*Complete the form below and email it to your property manager.*

## **FIRE PROTECTION SYSTEMS IMPAIRMENT FORM**

Name of Brixmor Facility:

Location (Street, City, State):

Date and time when expected outage starts:

Expected date and time of reinstatement:

Description of impairment:

Reason for impairment:

Area of center protected:

Sprinkler valve location / number:

Name of Contractor completing the work:

Contact details of Contractor:

## **ACTION TAKEN BY PROPERTY MANAGEMENT**

Is additional firefighting equipment available in the impaired area?

Is security patrolling the impaired area?

Is the impairment monitored by a detection system?

*Heat (Thermal)*

*Smoke*

*Other (please describe)*

Who is monitoring the detection system?



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Is a hydrant or hose reel system available for the impaired area?

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Have hazardous hot work operations such as welding and grinding been discontinued?

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Please detail any other actions taken to minimize the risk of fire:

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Has the valve / system been tagged?

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Has smoking been restricted in the area?

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*Please advise by email when the system has been restored to normal operation.*

## IF YOU HAVE AN EMERGENCY IMPAIRMENT:

- Shut down any hazardous operations in the area affected in orderly fashion. If possible, remove combustibles
- Begin necessary repairs immediately. An up-to-date list of emergency phone numbers of contractors and vendors should be available

### Notify:

- Brixmor management
- Local public fire officials
- Your alarm company supervising the area
- Department heads, briefing them of the problem
- Brixmor insurance team
- Enforce “No Smoking” and “No Hot Work” rule in all affected areas
- Have responsible individuals tour the affected areas as often as needed, but never less than every half hour
- Use emergency measures to keep items such as sprinklers and water supplies active
- Restore normal protection as quickly as possible, working continuously through all shifts until repairs are complete

## WHEN YOU FIND A HIDDEN IMPAIRMENT:

*A Hidden Impairment is one not known to management, but found through a good self-inspection program*

- Report the discovery to the management responsible for fire protection
- Attempt to learn why it occurred
- Notify Brixmor insurance team

## FOR PLANNED IMPAIRMENTS:

*A Planned Impairment is one that is needed to extend or adjust fire protection systems for any reason*

- The Center, not the contractors doing the work, must control the impairment
- Schedule only one impairment at a time
- Notify the following people at least 24 hours in advance:
  - Brixmor management
  - Local public fire officials
  - Any alarm companies supervising the area
  - Department heads, briefing them of the problem
  - Brixmor insurance team
- Keep as much fire protection in service as possible or practical
- Plan the work and arrange all needed items in advance to keep the impairment as short as possible
- Shut down any hazardous operations in orderly fashion before impairing fire protection. If possible, remove combustibles
- Enforce “No Smoking” and “No Hot Work” rule in all affected areas
- Have responsible individuals tour the affected areas as often as needed, but never less than every half hour